

**First Unitarian of NJ
Board of Trustees Meeting Minutes**

**January 10th, 2021
Sunday, 5 pm
Meeting held via Zoom**

Board Members in Attendance:

Chris Baglieri- President
Mike Sutterlin- Vice President
Sarah Muller-Robbins- Secretary
Kim Mitchell- Trustee
Guenevere Zucker- Trustee
Denise Soppas- Trustee
Cass Cochrane- Trustee

Minister Present: Rev Ann Marie Alderman

Board Members Absent: none

Chalice Lighting: Sarah

Reading of Board Covenant: All

Meeting Agenda: Approved by all

Consent Agenda

Minister's Report

President's Report

Meeting Minutes

Motion to approve by Mike, seconded by Guen, approved by all

Old Business - Review Action Items

Action items from December 13th, 2020 Board Meeting were reviewed. New and old items remaining to be completed are listed in Action Items at end of minutes

Budget and Finance

- Cass gave report
- Upcoming Share the Plate applications: Mike
 - Charlie is working with Mike on an electronic format for application
 - Hyacinth AIDS Foundation- February
 - Rev. Dr. Hope Johnson Fund for Racial Justice- how funds will be used is not clear; would need more information
 - Denise suggested Social Justice Matters
- **Potential By-Law Updates:** Mike reported on the potential changes to the by-laws for a virtual annual meeting. An absentee ballot cannot count toward the quorum, but can count as a vote. A congregational meeting must occur to approve the by-laws. A business meeting will be held next month in anticipation of voting for the 8th Principle as well as the Annual Meeting. Mike will distribute the draft of by-laws for review.

8th Principle Report

Denise reported on 8th Principle committee. Initial plan was to write a resolution to be voted by congregation in March, but it may not be ready by then. Will need to create space for people to give feedback, including BIPOC.

Action Items Assigned:

- Mike to work with Charlie with Share the Plate application form
- Mike to send link to electronic form to Ann Marie
- Denise to submit application for Social Justice Matters
- Mike to distribute draft of bylaws with proposed changes to Board members
- Board members to review 8th Principle document and give feedback
- Denise will make changes to wording identified during Board meeting
- Ann Marie to send announcement of special meeting by bylaws amendment to congregation members
- Ann Marie to add dates for meetings to web calendar

New Business

- Calendar Items
 - Next Board Meeting scheduled for February 14th.
 - Chalice Lighting at next Board Meeting: Cass

- Board Minute Speakers
 - 1/17: Sarah
 - 1/24: Kim
 - 1/31: Chris
 - 2/7: Denise
 - 2/14: Mike
 - 2/21: Guen
 - 2/28: Cass
- 2/21: Congregational meeting
- 5/16: Cass to present budget
- 5/23: Proposed date for Annual meeting

Meeting Adjourned: 6:10 pm

Prepared by: Sarah Muller-Robbins